



Tuition Agreement

Please initial each line item indicating that you understand Word of Life Academy's financial policies.

_____ A \$75.00 registration fee is due with the child's enrollment form and is non-refundable. This fee is used for materials and processing, and guarantees your child's placement in the registered class.

_____ A tuition deposit is due no later than July 1, 2013. If a family enrolls after this date, both the tuition deposit and the registration fee are due at the time of enrollment. This tuition deposit will be credited back to your child's account on May 1, 2014 or upon two week notification of disenrollment.

Tuesday/Thursday classes	\$75.00
Mon./Wed./Fri. classes	\$125.00
Mon. through Fri. classes	\$200.00

_____ Tuition fees are due the 1st day of each month, August through May. If unpaid by the 5th of the month, you will incur a \$10.00 late fee. If unpaid by the 10th of the month, services will be discontinued until account is current. If there is a special circumstance, please speak to the Director before tuition is due.

_____ Tuition will not be refunded for illnesses or vacations. We cannot offer partial month tuition.

_____ Two weeks notice must be given for disenrollment. Any pre-paid tuition past the two week period will be refunded.

_____ After September 1st, any changes made to a fixed schedule will incur a \$10 administrative processing fee.

_____ Late pick-up fee: There will be a \$1.00 late charge assessed per child for each minute after scheduled pick-up. This will be paid directly to the staff member that stayed to watch your child. If you will be late, please call so that we may reassure your child and avoid any unnecessary panic.

I understand and will comply with this tuition agreement.

Signature

Date

Printed name